

**WATTSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
Work Session  
FEBRUARY 10, 2020**

The meeting of the Board Work Session convened on February 10, 2020 at 7:00 PM at the Wattsburg Area Elementary School.

Mr. Jeremy Bloeser, Mrs. Amanda Farrell, Mr. Shawn Matson, Mr. Steve O'Donnell, Mr. Josh Paris, Mrs. Julie Pikiewicz, Mrs. Tara Pound, Mr. Marty Pushchak and Dr. Andy Pushchak attended. Mr. Kenneth Berlin, Superintendent; Mrs. Rebecca Kelley, Assistant to the Superintendent; Mrs. Vicki Bendig Business Administrator also attended.

Roll Call

No Visitors requested to address the Board this evening.

Guest & Citizen  
Comments

Mrs. Bendig gave the Treasurer's Report of the General Fund: \$10,006,135.19 and Capital Projects: \$1,889.51 and a review the of Checks Already Written \$37,116.96. A full report will be given at the February 17, 2020 meeting.

Treasurer's  
Report

The Nutrition Group presents information on the Cafeteria Program. Dr. Pushchak recognized Ms. Kingen and Ms. Ongley for an informative presentation. He further recognized the Nutrition Group for delivering on all of the improvements to the Child Nutrition program. These were the results the board was hoping for when contracting out the management of the Food Service program.

The Board discussed the budgetary transfers:

- From the Committed Reserve Fund to the Capital Project Fund in the amount of \$1,184,890.98.
- \$310,000 from Unassigned Fund Balance to the Committed Fund Balance for the Outdoor Stadium Complex Renovation Contingency.
- Monthly budgetary transfer from the budget vs actual report. (Amount will be available at the February 17, 2020 meeting).

Budgetary  
Transfers

This item to be placed on the February 17, 2020 agenda.

The Board discussed the 2020-2021 General Fund Operating Budget for the Erie County Area Vocational-Technical School in Secondary Programs and Regional Career and Technical Center Adult programs as presented for adoption. The 2020-2021 General Fund Budget includes total expenditures of \$6,913,417 with total district contributions of \$4,287,511 and the Wattsburg Area School District contribution of \$333,495. This item to be placed on the February 17, 2020 agenda.

Erie County  
Technical School  
General Fund  
Operating

The Board discussed the Pennsylvania Local Government Investment Trust Resolution. This item to be placed on the February 17, 2020 agenda.

PA Local Gov.  
Invest Trust

The Board discussed the addition of a javelin runway and ballfield walkway to the Outdoor Athletic Complex Project to be funded from the Outdoor Stadium Complex Renovation Contingency. This item to be placed on the February 17, 2020 agenda.

Javelin Runway  
and Ballfield  
Walkway

The Board discussed the student choice field color and center logo for the Outdoor Athletic Stadium Complex. This item to be placed on the February 17, 2020 agenda. Dr. Pushchak recognized the administration for providing students the opportunity to select the design and colors of the new field.

Student Choice  
Field Color/Logo

The Board discussed the additions to the Kelly Educational Staffing Substitute List. This item to be placed on the February 17, 2020 agenda.

Kelly Educational  
Staffing  
Substitutes

The Board discussed the appointments of Sarah Stoops as a long-term substitute teacher at WAMS anticipated March 2 – April 24, 2020 at Bachelors, Step 1 and Meckenzie Jones as Custodian, Level II, Class B, 8 hours/day, 180 days/year effective February 18, 2020. This item to be placed on the February 17, 2020 agenda.

Personnel  
Appointments

- The Board discussed the following conference requests:
- Vicki Bendig to attend Orientation to Food Service Operations – Part 2 on May 6-7, 2020 in Harrisburg, PA at an estimated cost of \$694.53. Funds from Business Administrator Travel.
- Krista Wehan to attend PULSE (Principals Understanding How to Lead Special Education) on June 23-25 and October 15, 2020 in Edinboro, PA at no cost to the district.
- David Knight to attend Bomb Threat Management Planning on March 4, 2020 in Erie, PA at no cost to the district.
- David Knight to attend Protective Measures Course on March 3, 2020 in Erie, PA at no cost to the district.
- David Knight to attend the 17th Annual Safe Schools Initiative Seminar on March 19, 2020 in Buffalo, NY at no cost to the district.
- Rob Englert to attend the While You Don't Choose Tragedy, You Can Choose Your Response on March 19, 2020 in Buffalo, NY at an estimated cost of \$112.70. Funds from Professional Development.
- Savannah Anderton and Rob Englert to attend SAP Training on February 11-12 and 20, 2020 in Edinboro, PA at an estimated cost of \$554.28. Funds from Professional Development.
- Mary Beth Hengelbrok to attend PDE STEM Toolkit Project on March 4-11, 2020 in Clarion, PA at no cost to the district.

Conference  
Requests

This item to be placed on the February 17, 2020 agenda.

The Board discussed tuition reimbursement. This item to be placed on the February 17, 2020 agenda.

Tuition  
Reimbursement

The Board discussed a leave of absence utilizing paid time off and Family Medical Leave for Alyssa Forte anticipated May 26, 2020 through December 22, 2020. This item to be placed on the February 17, 2020 agenda.

Leave Requests

The Board discussed the first reading of the following policies

- 004 Membership
- 201 Admission of Students
- 204 Attendance
- 208 Withdrawal from School

Policies  
First Reading

- 209 Health Examinations/Screenings
- 227.1 Student Athletic Drug Testing
- 233 Suspension and Expulsion
- 333 Professional Development
- 705 Facilities and Workplace Safety
- 709 Building Security
- 805 Emergency Preparedness and Response
- 805.1 Relations with Law Enforcement Agencies
- 805.2 School Security Personnel
- 808 Food Services

This item to be placed on the February 17, 2020 agenda.

The Board discussed the homebound instruction for a Sixth Grade Wattsburg Area Middle School Student anticipated January 16, 2020 through April 15, 2020. This item to be placed on the February 17, 2020 agenda.

Homebound  
Instruction

The Board discussed the 2020 Seneca Prom to be held May 9, 2020, 7:00 – 10:00 p.m., at the Masonic Temple, 32 West 8<sup>th</sup> Street, Erie, PA. This item to be placed on the February 17, 2020 agenda.

SHS Prom

The Board discussed the agreement between WASD and Reabah Inc. d/b/a Networking Technologies. This item to be placed on the February 17, 2020 agenda.

Networking  
Technologies  
Agreement

The Board discussed the addition of Catherine Bailey to the Durham Bus Drivers' list for 2019-2020. This item to be placed on the February 17, 2020 agenda.

Durham Drivers

The Board discussed the transportation requests and ratification of field trips since last meeting. This item to be placed on the February 17, 2020 agenda.

Transportation  
Requests

The Board discussed the additions to the WASD Volunteer List. This item to be placed on the February 17, 2020 agenda.

WASD Volunteer  
List

The Board discussed the resignation of Randi Cage as Track and Field Varsity Head Coach effective January 21, 2020. This item to be placed on the February 17, 2020 agenda.

Athletic  
Resignation

The Board discussed the opening of the following football positions:

- 1st Assistant
- 2nd Assistant
- Other Assistant (2)
- Other Assistant 7th & 8th (3)

Opening of  
Football  
Positions

This item to be placed on the February 17, 2020 agenda.

The Board discussed the appointment of Branden Williams as Track and Field Varsity Head Coach for the 2019-2020 school year at Step 1. This item to be placed on the February 17, 2020 agenda.

Athletic  
Appointments

The Board discussed a non-curricular club, Seneca High School History Club. The purpose of the club is to expose students to local history through community-

Organization  
of Club

based activities, programs and activities. This item to be placed on the February 17, 2020 agenda.

Mr. O'Donnell shared that Wattsburg Area School District was not participating in the Gem City Project (virtual reality education) through the Erie County Technical School. Mrs. Kelley explained that this was due the district not receiving the PA Smart Advancing Grant. Mr. O'Donnell will provide his report next week at the regular board meeting.

Erie County  
Technical School

Dr. Pushchak shared the Northwest Tri-County Intermediate Unit employee turnover information with the Board. The IU is having difficulty finding part-time special education aides and one-on-one aides and specialty teachers. Dr. Pushchak also reminded board members that the board will consider the approval of the IU 2020-2021 budget at the March or April board meeting.

Northwest Tri-  
County  
Intermediate  
Unit

During Board correspondence and Dialogue, there was discussion on the breakfast communication at the elementary center and the knowledge on the "Sharing Table".

Board  
Correspondence  
and Dialogue

Dr. Pushchak announced that the Board will meet in Executive Session following this evening's meeting for the purpose of Technology Personnel.

There being no further business, upon motion by Mrs. Farrell, seconded by Mrs. Pikiewicz the meeting was adjourned at 8:19 p.m.

Adjournment

Signature on File  
Vicki Bendig  
Board Secretary